

**ADVOCACY INTERNSHIP**  
**Coalition for the International Criminal Court**  
**The Hague Secretariat**

Starting date: September 2016

Deadline for application: 12 August 2016

**About the CICC**

The Coalition for the International Criminal Court (CICC) is a network of more than 2,500 civil society organizations in 150 different countries working in partnership to strengthen international cooperation with the International Criminal Court (ICC); ensure that the Court is fair, effective and independent; make justice both visible and universal; and advance stronger national laws that deliver justice to victims of war crimes, crimes against humanity and genocide. For further information about the Coalition, visit our website at: [www.coalitionfortheicc.org](http://www.coalitionfortheicc.org).

The internship is with **The Hague Secretariat** of the Coalition for the International Criminal Court (CICC) in The Netherlands.

**The Internship**

The Legal Section of the CICC monitors the International Criminal Court's evolving case law to inform the CICC's advocacy toward a credible international justice system with the ability to deliver on the promise of a fair, effective and independent Court. The Advocacy Intern will report directly to the Senior Legal Officer and Advocacy Fellow, but should also be willing to support other staff in relation to advocacy and communications work as well as administrative tasks.

**Responsibilities will include:**

- Monitoring ICC situations, cases and procedures for thematic developments and assisting in the preparation of summaries for CICC's advocacy teams;
- Monitoring and attending ICC events, working groups, and other diplomatic meetings;
- Monitoring NGO member documents, advocacy briefs, and reports;
- Assisting with research projects on various issues related to the ICC;
- Supporting legal and communications sections staff with updating and creation of factsheets, social tools, website content, and other background resources; and
- Attending the annual session of the Assembly of States Parties (ASP) from 16 until 24 November 2016 as a member of the CICC's NGO delegation. The Advocacy Intern will help facilitate the work of the CICC's NGO members in attendance, take notes and minutes of meetings, and prepare documents among other tasks.

## Qualifications

- Language proficiency: native English or fluent in reading, writing, and speaking; fluency in another language, especially French, Spanish or Arabic, will be considered an asset;
- Advanced undergraduate or graduate student working towards a degree in Law, International Relations, History, Political Science, Development Studies or a related field;
- Previous work experience in these fields is highly desirable;
- Knowledge of and interest in the ICC, international law and/or human rights is desirable;
- General knowledge of ICC situation and preliminary examination countries will be considered an asset;
- Excellent research and writing skills;
- Strong analytical skills and the ability to take initiative, be creative, and multitask;
- Previous experience taking notes and minutes of meetings is desirable;
- Ability to work independently and within the constraints of tight deadlines;
- Available on a full-time basis for a minimum of three months. Preference will be given to qualified candidates who can commit until at least 25 November 2016.

## Remuneration

Please note that this is an **unpaid** internship and the Coalition cannot cover associated transportation or accommodation costs. We recommend all prospective candidates to seek financial assistance from their academic institutions or seek outside fellowships, grants and personal resources. The Coalition cannot sponsor individuals applying for internships to help them obtain visas.

## Application procedure

- Review the above information carefully prior to submitting an application.
- Please apply by submitting: (1) a CV and (2) a letter of motivation stating your interest in the internship and summarizing your candidacy.
- Submit your application via email to [cicc-hague@coalitionfortheicc.org](mailto:cicc-hague@coalitionfortheicc.org). In the subject line, please put “(First & Last Name) – Application for Advocacy Intern Fall 2016.”
- Within your email, state clearly your available start date for the internship.

Applications are reviewed **on a rolling basis**; therefore, it is advisable to submit your application as early as possible. Due to the great number of applications, only short-listed candidates will be contacted.

## No phone inquiries please.

The Coalition is an equal opportunity/affirmative action employer strongly committed to hiring and retaining diverse and internationally representative interns and staff.